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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Thursday, 21st April, 2011 at 9.45 am

*(A pre-meeting will take place for ALL Members of the Board at 9.15 a.m.)*

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**MEMBERSHIP**

**Councillors**

- J Chapman (Chair) - Weetwood;  
M Coulson - Pudsey;  
G Driver - Middleton Park;  
B Gettings - Morley North;  
W Hyde - Temple Newsam;  
A Lamb - Wetherby;  
B Lancaster - Moortown;  
P Latty - Guiseley and Rawdon;  
J Lewis - Kippax and Methley;  
K Maqsood - Gipton and Harehills;  
V Morgan - Killingbeck and Seacroft;  
B Selby - Killingbeck and Seacroft;

**Co-opted Members (Voting)**

- Mr E A Britten - Church Representative (Catholic)  
Prof P H J H Gosden - Church Representative (Church of England)  
Vacancy - Parent Governor Representative (Secondary)  
Ms N Cox - Parent Governor Representative (Special)  
Mr J Granger - Parent Governor Representative (Primary)

**Co-opted Members (Non-Voting)**

- Ms C Johnson - Teacher Representative  
Ms C Foote - Teacher Representative  
Mrs S Hutchinson - Early Years Development and Childcare Partnership  
Ms J Morris-Boam - Leeds VOICE Children and Young People Services  
Forum Representative  
Ms T Kayani - Leeds Youth Work Partnership Representative

## A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p><b>RECOMMENDATION TRACKING</b></p> <p>To receive and consider a report from the Head of Scrutiny and Member Development requesting Members to confirm the status of recommendations from previous inquiries.</p> <p><b>(Copy of response not despatched with original Agenda)</b></p>	1 - 2
16			<p><b>APPOINTMENT OF CO-OPTED MEMBER</b></p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development which seeks the Scrutiny Board's formal confirmation of the appointment of a Co-opted Member to the Board</p>	3 - 4

	Recommendation	Stage	Complete
1	<p><b>That Education Leeds revises its complaints procedure to incorporate a specific section for school complaints, including an appropriate third stage review process.</b></p>	<p><b>1 Stop monitoring</b></p>	
<p>Page 1</p>	<p><u>April 2011 update</u></p> <p>We have given detailed consideration to the Scrutiny Board's request to examine a possible third stage when schools wish to make a complaint. This has included input from our legal team, the Complaints Service Manager and the Director of Children's Services. We considered what approaches could be used to provide a third stage, the implications of these, any precedent this might set and how it may impact on relations with our partner organisations.</p> <p>Taking all of this into account we continue to feel that introducing a formal third stage is not the best way to proceed. Doing so could set a precedent for other partner organisations that may change how we approach resolving difficulties together in the future. Judicial Review offers a route where it is felt that the Council has acted unlawfully, but we would want to avoid this wherever possible through routes based on maintaining good relations, finding common ground and working together to find a way forward.</p> <p>We do recognise that there may be times when a more objective standpoint can help to resolve an issue where the Council and one of its partners have not been able to, but the partner organisation (in this case the school) does not wish to proceed to Judicial Review. We believe that in future the Council and the partner organisation(s) in question could look to use external mediation more effectively as a way to resolve these types of disputes and the Children's Services Complaints Service has taken note of this and will be more pro-active in future in raising awareness of this as an approach and supporting it to help find a way forward.</p>		

Director's Response (Approved by Executive Board May 2010)

*Education Leeds will work within the context of the Children's Services to ensure that the recommendation is incorporated into the Leeds City Council procedure.*

September 2010 update

*The complaints framework and procedures for Children's services are currently being reviewed under the One Council arrangements as part of the Children's Services Transformation Programme. Children's services will ensure that schools' interests, as stakeholders will be taken account of in that programme.*

December 2010 update

*A further update will be provided by 31 March 2011 once the complaints procedure has been reviewed as part of the transfer of Education Leeds into an integrated Children's Services.*

March 2011 update

*From the start of April, as Education Leeds is incorporated into the Council's Children's Services, a fully integrated Complaints Service will be in place (this is largely the case already).*

*Children's Services will work closely with schools to resolve any issues at the earliest point.*

*The ombudsman has confirmed that they can only take cases from individuals who want to complain about their local authority. So, if an individual from a school, such as a governor, wants to make a complaint about services in connection with a school matter, then they can do so but not on the school's behalf.*

*If, we have not been able to resolve a wider issue with a school, and that school remains dissatisfied after going through stages one and two of the complaint procedure, then therefore their only recourse is to take the council to judicial review.*

## Report of the Head of Scrutiny and Member Development

**Scrutiny Board: Children's Services**

**Date: 21 April 2011**

**Subject: Appointment of Co-opted Member**

<p><b>Electoral Wards Affected:</b></p>    <div style="border: 1px solid black; display: inline-block; width: 20px; height: 10px; vertical-align: middle;"></div> Ward Members consulted (referred to in report)
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### 1.0 Purpose of the report

1.1 The purpose of this report is to seek the Scrutiny Board's formal confirmation of the appointment of a co-opted member to the Board.

### 2.0 Background

2.1 In addition to elected Members appointed by Council, the relevant Scrutiny Board dealing with education matters shall include in its membership the following voting representatives, in accordance with statutory requirements set out in the Local Government Act 2000:

- One Church of England diocese representative<sup>1</sup>
- One Roman Catholic diocese representative<sup>1</sup>
- Three parent governor representatives<sup>2</sup>

Where the Scrutiny Board deals with other non-educational matters the co-opted members may participate in any discussion but shall not be entitled to vote on those matters.

2.2 The current parent governor representatives are

- Ms Natalie Cox (special) - term of office expires 11<sup>th</sup> January 2014
- Mr James Granger (primary) term of office expires 31 May 2014

<sup>1</sup> Article 6 states this appointment shall be for a term of office that does not go beyond the next Annual Meeting of Council

<sup>2</sup> Article 6 states these appointments shall be for a four-year term of office

Ms Jacqueline Ward has been elected to the vacancy for a parent governor representative (secondary) following the resignation of Mr Ben Wanyonyi earlier this year.

### **3.0 Recommendation**

- 3.1** Members are asked to confirm the appointment of Ms Jacqueline Ward as the parent governor representative (secondary) for a four year term of office from 21 April 2011.

### **Background Papers**

Council constitution